



CITY OF ROGUE RIVER

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PLANNING COMMISSION MEETING

TUESDAY March 27, 2018

10:00 A.M.

This meeting is being digitally recorded

CALL TO ORDER-
PLEDGE OF ALLEGIANCE-
ROLL CALL-
PUBLIC INPUT-
PRESENTATIONS-
MEETING MINUTES TO APPROVE- January 23, 2018

NEW BUSINESS-

1. Request
 - a. Extension of property line adjustment
 - b. Re-zoning and partition of property located inside city limits

OLD BUSINESS-

OTHER BUSINESS-

STAFF COMMENTS AND UPDATES:

NEXT PLANNING COMMISSION WORKSHOP: TUESDAY, APRIL 10, 2018 AT 10:00 A.M.

ADJOURN -

Impertinent or Slanderous Remarks; Unauthorized Remarks; Demonstrations. Any person making impertinent or slanderous remarks or who becomes boisterous during a Planning Commission meeting shall be removed from the room if so directed by the presiding officer; and such person may be barred from further remarks before that session of the Planning Commission. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted. Disorderly conduct at Planning Commission meetings may be prosecuted upon appropriate complaint signed by the presiding officer. The City Hall is handicapped accessible. Please let us know 24 hours in advance if you will need any special accommodations to attend the meeting. If you wish to speak regarding an agenda item, please sign in before the start of the meeting.



TREE CITY USA

We are an AA/EOE and comply with Section 504 of the Rehab. Act of 1973

"Home of the National Rooster Crowing Contest"



of the research. The research design was a case study. The data were collected through a series of interviews with the participants, the study of documents and archival collections, and observation of the work processes. The data were analysed using content analysis. The research was approved by the University of Toronto's Institutional Review Board.

2. Method

2.1. Participants

The participants in the study were three archivists and three librarians who were selected from a list of 150 individuals who were members of the Canadian Society of Archivists (CSA) and the Canadian Association of University Librarians (CAUL). The individuals were contacted by mail and invited to participate in the study. The individuals who agreed to participate were interviewed by telephone. The participants were given a verbal explanation of the study and were informed that their participation was voluntary and that their responses would be kept confidential. The participants were given an opportunity to ask questions and to withdraw from the study at any time.

The participants were selected to represent a range of archival and library practices. The archivists included one from a provincial government archive, one from a university archive, and one from a national government archive. The librarians included one from a university library, one from a public library, and one from a special library. The participants were given a verbal explanation of the study and were informed that their participation was voluntary and that their responses would be kept confidential.

The participants were interviewed by telephone. The interviews were conducted over a period of 12 months. The interviews were conducted in a semi-structured format. The participants were asked to describe their work processes and to describe the ways in which they used documents and archival collections. The participants were also asked to describe the ways in which they used electronic documents and digital collections. The interviews were audio-taped and lasted approximately 45 minutes. The participants were given a verbal explanation of the study and were informed that their participation was voluntary and that their responses would be kept confidential.

The data were analysed using content analysis. Content analysis is a method of data analysis that involves the classification of text into categories. The categories are defined in advance of the analysis. The data are then classified into these categories. The results are then analysed to determine the frequency and distribution of the categories. Content analysis is a widely used method of data analysis in the social sciences. It is particularly useful for the analysis of large amounts of text. In this study, content analysis was used to analyse the data from the interviews. The categories were defined in advance of the analysis. The data were then classified into these categories. The results were then analysed to determine the frequency and distribution of the categories.

The results of the study are presented in this paper. The paper is divided into two main sections. The first section describes the work processes of the participants. The second section describes the ways in which the participants used documents and archival collections. The paper also includes a discussion of the implications of the study for archival and library practices. The study was approved by the University of Toronto's Institutional Review Board.

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TUESDAY, JANUARY 23, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Planning Commission meeting was called to order by Vice-Chair Dean Stirm at 10:00 a.m.

PLEDGE OF ALLEGIANCE Planning Vice-Chair Dean Stirm led the planning commission in the pledge of allegiance.

QUORUM **COMMISSION MEMBERS PRESENT:**
Vice-Chair Dean Stirm
Commissioner Cindy England
Commissioner Rick Kempa
Commissioner Carolyn Rylie
Commissioner Don Collins
Alternate Barb Hilty
Alternate Ryan Hess

COMMISSION MEMBERS ABSENT:
NA

ALSO PRESENT:
Kailin Honea, Accounting & Administrator Assistant
Michael Bollweg, Public Works Director
Bonnie Honea, Finance Officer

A quorum was present and due notice had been published.

MINUTES TO APPROVE – November 28, 2018
Commissioner England stated corrections into the record.
Commissioner Kempa moved to approve the minutes as amended. Commissioner England seconded. All were in favor.

NEW BUSINESS:

AGENDA ITEM 1 **Swearing in of planning commission alternate Ryan Hess**
City recorder Carol Weir administered oath for Ryan Hess.

AGENDA ITEM 2 **Election of Officers**
Chair-
Kempa nominated Dean Stirm for the chair position. There were no other nominations. England seconded the nomination.
England motioned to close the nominations. Collins seconded.
Kempa motioned Dean Stirm as Chair, England second. All were in favor.

Vice Chair-

England nominated Rick Kempa for the vice chair position. There were no other nominations. Collins seconded the nomination.

Stirm motioned to close the nominations. England seconded.

England motioned that Rick Kempa as Vice Chair, Collins second. All were in favor.

Secretary-

Collins nominated Cindy England for the secretary position. There were no other nominations. Kempa seconded the nomination.

Collins motioned to close the nominations. Kempa seconded.

Collins motioned Cindy England as secretary, Kempa second. All were in favor.

OLD BUSINESS: None

OTHER BUSINESS: None

STAFF COMMENTS AND UPDATES:

Michael Bollweg, Public Works Director

- The trees in front of Rogue River Family Practice will be removed for the continues of the side walk and more suitable tress will be planted.
- Installation of a storm drain will be replaced at the top of Nugget Drive.
- Water line break in front of City Hall was fixed and the street/sidewalk will be restored soon.

Bonnie Honea, Finance/Planning Assistant

- Stated there was no new business at this time.

The next workshop will be on February 13, 2018 at 10:00 AM.

ADJOURN

There being no further business to come before the Planning Commission and upon motion duly made (COLLINS), seconded (ENGLAND) and carried, the meeting adjourned at 10:25 a.m.

ATTEST:

Kailin A. Honea
Accounting and Administrative Assistant

COPY

TO: **City of Rogue River, Planning Commission**

3-6-2018

FM: Louise Wall

SUBJ: **Request to Split Lot TL 1100 into Two Lots of Equal Size, 6568 sq ft**

At the Planning Commission Meeting on 2-13-2018 I presented my request to split my property at 100 Dove Place, Rogue River into two separate lots. I understand the issue is to be voted at the next Planning Commission Meeting.

My property which is zoned R2 is in a region that includes existing nearby lots for the **Westbrook Estates** that are most/all smaller in size compared to my proposed size. Also lots in the '**Strawberry Patch**' area are in the 6,000 sqft range, Regardless the methods of developments and zonings, **these lot sizes set the precedent for my request.** Also, the history of R2 zoning indicates it was originally for lot size 6,000 sqft.

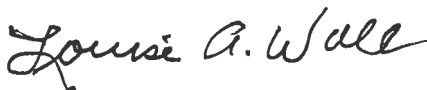
As a property owner in Rogue River I respectfully request an appropriate variance considering the above precedents to allow the split of my property into two separate lots as previously identified. **A variance for my property should not require a zoning change.** This would seem to be the most efficient and timely way to authorize my request.

The other alternative would be to change R2 zone to 6,000 sqft lot size. That change would allow owners of 12,000+ sqft properties to divide into 6,000 sqft lots to encourage cost effective land use to help alleviate the housing shortage in Rogue River and Jackson County. This would be time consuming and expensive; probably not a viable alternative for me. **My property could become an example of desirable effects of that R2 zone change.**

My agent, Curtis Shuler, will represent me in these matters. His contact information:

Email oldsalt60@gmail.com Phone 541-291-7836

Sincerely,



Louise A. Wall